AUDITING PROCEDURES REPORT

Issued under P.A. 2 of 1968, as amended.

Local Government Type		ent Name on Joint Fire Department	County Van Buren
Audit Date Opinion Date		Date Accountant Report Submitted to Sate:	
June 30, 2006 October 3, 2006		December 6, 2006	

We have audited the financial statements of this local unit of government and rendered an opinion on financial statements prepared in accordance with the Statements of the Governmental Accounting Standards Board (GASB) and the <i>Uniform Reporting Format for Financial Statements for Counties and Local Units of Government in Michigan</i> by the Michigan Department of Treasury.				
We affirm that:				
1. We have complied with the Bulletin for the Audits of Local Units of Go	vernme	nt in Michiga	n as revised.	
2. We are certified public accountants registered to practice in Michigan				
We further affirm the following. "Yes" responses have been disclosed in in the report of comments and recommendations	the fina	ncial statem	ents, including	the notes, or
You must check the applicable boxes for each item below.				
$\hfill \square$ yes X no 1. Certain component units/funds/agencies of the local unit	are excl	uded from th	e financial stat	ements.
yes X no 2. There are accumulated deficits in one or more of this u earnings (P.A. 275 of 1980).	ınit's un	reserved fur	nd balances/re	tained
yes X no 3. There are instances of non-compliance with the Uniform 1968, as amended).	Account	ing and Budo	geting Act (P.A	. 2 of
yes X no 4. The local unit has violated the conditions of either an order issued under the Municipal Finance Act or its requirements, or an order issued under the Emergency Municipal Loan Act.				
yes X no 5. The local unit holds deposits/investments which do not comply with statutory requirements. (P.A. 20 of 1943, as amended [MCL: 129/91], or P.A. 55 of 1982, as amended [MCL 38.1132]).				
yes X no 6. The local unit has been delinquent in distributing tax revenues that were collected for another taxing unit.				
yes X no 7. The local unit has violated the Constitutional requirement (Article 9, Section 24) to fund current year earned pension benefits (normal costs) in the current year. If the plan is more than 100% funded and the overfunding credits are more than the normal cost requirement, no contributions are due (paid during the year).				
yes X no 8. The local unit uses credit cards and has not adopted an a 1995 (MCL 129.241).	applicabl	e policy as re	equired by P.A	. 266 of
$\hfill \square$ yes X no 9. The local unit has not adopted an investment policy as re	quired b	y P.A. 196 o	f 1997 (MCL 1	29.95).
We have enclosed the following:		Enclosed	To Be Forwarded	Not Required
The letter of comments and recommendations.				Х
Reports on individual federal financial assistance programs (program aud	its).			X
Single Audit Reports (ASLGU).				X
Certified Public Accountant (Firm Name) Yeo & Yeo, P.C. CPAs				
Street Address 710 E. Milham Ave	City Ka	lamazoo	State MI	ZIP 49002
Accountant Signature And A Bucht				

Reports on individual federal financial assistance programs (program audits).			X
Single Audit Reports (ASLGU).			Х
Certified Public Accountant (Firm Name) Yeo & Yeo, P.C. CPAs			
Street Address (City	State	ZIP
710 E. Milham Ave	Kalamazoo	MI	49002
Accountant Signature Carol A. Braht			

Decatur-Hamilton Joint Fire Department Van Buren County

Annual Financial Statements and Auditors' Report

June 30, 2006



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Decatur-Hamilton Joint Fire Department List of Elected and Appointed Officials June 30, 2006

Board Members

Carl Wickett Chairman

Carl Druskovich Vice Chairman

Jason Jones Secretary

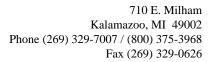
James Creagan Treasurer

Terry Newell Member

Daniel McKeeby Member

Joe Parish Member







Independent Auditors' Report

Members of the Board Decatur-Hamilton Joint Fire Department

We have audited the accompanying financial statements of the governmental activities, and general fund, of the Decatur-Hamilton Joint Fire Department as of and for the year ended June 30, 2006, which collectively comprise the Department's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Department's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

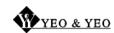
In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, and general fund of Decatur-Hamilton Joint Fire Department as of June 30, 2006 and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis and budgetary comparison information identified in the table of contents are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

October 3, 2006

Kalamazoo, Michigan

Yeo & Yeo, P.C.



The management of the Decatur-Hamilton Joint Fire Department (the Department) provides a narrative overview of the Department's financial activities for the fiscal year that ended on June 30, 2006. Please read it in conjunction with the Department's financial statements.

FINANCIAL HIGHLIGHTS

- The Department's total net assets increased by \$61,746 (7.6 percent) as a result of this year's activities.
- Of the \$811,561 total net assets reported, \$353,217 is unrestricted, or available to be used at the Department's discretion.
- The Operating Fund's fund balance at the end of the fiscal year was \$353,217, which represents 35 percent of the actual total Operating Fund expenditures for the current fiscal year.

Overview of the financial statements

The Department's basic financial statements are comprised of three parts: management's discussion and analysis, the basic financial statements, and required supplementary information. The basic financial statements include two kinds of statements that present different views of the Department:

- The statement of net assets and the statement of activities are government-wide financial statements that provide both long-term and short-term information about the Department's overall financial status.
- The governmental fund balance sheet and statement of revenues, expenditures, and changes in fund balance are fund financial statements that tell how general government services, like public safety, were financed in the short-term as well as what remains for future spending.

The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The financial statements are followed by a section of required supplementary information that further explains and supports the information in the financial statements.

Government-wide financial statements

The government-wide financial statements report information about the Department as a whole using accounting methods similar to those used by private-sector companies. The statement of net assets includes all of the Department's assets and liabilities. All of the current year's revenues and expenses are accounted for in the statement of activities, regardless of when cash is received or paid.

The two government-wide statements report the Department's net assets and how they have changed. Net assets (the difference between the Department's assets and liabilities) is one way to measure the Department's financial health or position.

- Over time, increases or decreases in the Department's net assets are an indicator of whether its financial health is improving or deteriorating, respectively.
- To assess the overall health of the Department, consideration must be given to additional non-financial factors such as changes in the Department's intergovernmental support and the condition of the Department's capital assets.

The government-wide financial statements are shown in a single category, since the Department provides one basic governmental service – fire protection.

Fund financial statements

The fund financial statements provide more detailed information about the Department's sole fund – not the Department as a whole. Funds are accounting devices that the Department uses to keep track of specific sources of funding and spending for particular purposes.

The Department has one fund, which focuses on (1) how cash, and other financial assets that can be readily converted to cash, flow in and out and, (2) the balances left at yearend that are available for spending. Consequently, the governmental fund statements provide a detailed short-term view that helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the Department's programs. Because this information does not encompass the additional long-term focus of the government-wide statements, additional information is provided at the bottom of the governmental funds statements that explain the relationship between them.

FINANCIAL ANALYSIS OF THE DEPARTMENT AS A WHOLE

Net Assets. Total net assets at the end of the fiscal year were \$873,307, an increase of 7.6 percent compared to the prior year. Of this total, \$520,090 is invested in capital assets. Consequently, unrestricted net assets were \$353,217, or 40 percent of the total.

Condensed financial information Net Assets

	June 30,		
	<u>2006</u>		<u>2005</u>
\$	371,51	1 \$	267,896
_	520,09	<u> </u>	549,079
-	891,60	1	816,975
_	18,29	4	5,414
	520,09)	549,079
_	353,21	<u> </u>	262,482
\$	873,30	7 \$	811,561
	- -	2006 \$ 371,517 520,090 891,607 18,294 520,090 353,217	2006 \$ 371,511 \$ 520,090 891,601 18,294 520,090 353,217

Changes in net assets. The Department's total revenues are \$215,189. Over 96 percent of the Department's revenues come from intergovernmental support.

Condensed financial information Changes in Net Assets

June 30,			
	<u>2006</u>		<u>2005</u>
\$	208,560	\$	193,171
	6,629		9,229
	215,189		202,400
	153,443		145,755
\$	61,746	\$	56,645
		2006 \$ 208,560 6,629 215,189 153,443	2006 \$ 208,560 \$ 6,629 215,189 153,443

Governmental activities

Governmental activities increased the Department's net assets by \$61,746. Key factors for this increase are as follows:

- Operating costs, exclusive of depreciation, should approximate 80% of intergovernmental support, or \$166,800. To the extent such costs are below the targeted 80%, there will be an increase in net assets. In 2006, operating costs, exclusive of depreciation, were significantly below the targeted 80%, thus generating an operating surplus.
- The remaining 20% of support, or \$41,700, is intended to fund capital asset costs. To the extent annual provision for depreciation is less than the remaining support, there will be an increase in net assets. The 2006 provision for depreciation exceeded the remaining 20% of support by approximately \$7,600.

FINANCIAL ANALYSIS OF THE DEPARTMENT'S FUND

Governmental fund

As of the end of the current fiscal year, the Department's sole governmental fund reported a fund balance of \$353,217, an increase of \$90,735, in comparison with the prior year.

The entire fund balance at yearend is available for spending at the Department's discretion.

General fund budgetary highlights

There were no budget amendments during 2006. Actual revenues exceeded their budgeted amounts by approximately \$38,600. Also, the Department budgeted \$60,000 more in expenditures than actual, primarily for equipment purchases.

The General Fund is the only fund of the Department. At the end of the fiscal year, unreserved fund balance was \$353,217, which represents 35 percent of the actual total Operating Fund expenditures for the current fiscal year.

Capital assets

The Department's investment in capital assets for its governmental activities as of June 30, 2006, amounts to \$520,090 (net of accumulated depreciation). This investment includes various assets including vehicles, fire fighting equipment, and building. The decrease in the Department's net investment in capital assets for the current fiscal year was \$28,989.

Capital asset events during the current fiscal year included the acquisition of Thermo Imager and other equipment.

More detailed information about the Department's capital assets is presented in Note 4 of the notes to the basic financial statements.

Economic condition and outlook

The Department's Operating Fund budget for the next year projects no increase in spending. A stagnant economy and no substantial revenue increase require that the Department maintain conservative expenditure trends.

Contacting the Department's financial management

This financial report is designed to provide our citizens, taxpayers, customers, investors, and creditors with a general overview of the Department's finances and to demonstrate the Department's accountability for the resources it receives. Questions regarding any information provided in this report or requests for additional financial information should be addressed to:

Jim Creagan, Treasurer
Decatur-Hamilton Joint Fire Department
124 Phelps Street
P.O. Box 5
Decatur, MI 49045

Telephone: 269.423.7014

Decatur-Hamilton Joint Fire Department Statement of Net Assets

June	30, 2	2006
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	Governmental Activities		
Assets			
Cash	\$	348,793	
Taxes receivable		6,818	
Prepaid insurance		15,900	
Capital assets not being depreciated		16,000	
Capital assets - net of accumulated depreciation		504,090	
Total assets		891,601	
Liabilities			
Accounts payable		18,294	
Net assets			
Invested in capital assets, net of related debt		520,090	
Unrestricted		353,217	
Total net assets	\$	873,307	

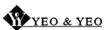
Statement of Activities For the Year Ended June 30, 2006

		Expenses	a	Net (Expense) Revenue nd Changes in Net Assets Governmental Activities
Functions/Programs Governmental activities Health and welfare - fire protection		\$ 153,443	\$	(153,443)
	General revenues Intergovernmental support Unrestricted investment earnings Miscellaneous			208,560 4,454 2,175
	Total general revenues			215,189
	Change in net assets			61,746
	Net assets - beginning of year			811,561
	Net assets - end of year		\$	873,307



Governmental Funds Balance Sheet June 30, 2006

	General
Assets Cash Taxes receivable Prepaid insurance	\$ 348,793 6,818 15,900
Total assets	<u>\$ 371,511</u>
Liabilities Accounts payable	\$ 18,294
Fund Balances	
Total fund balances	353,217
Total liabilities and fund balances	\$ 371,511



Governmental Funds

Reconciliation of Fund Balances of Governmental Funds to Net Assets of Governmental Activities June 30, 2006

Total fund balances for governmental funds	\$ 353,217
Total net assets for governmental activities in the statement of net assets is different because:	
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	 520,090
Net assets of governmental activities	\$ 873,307



Governmental Funds

Statement of Revenues, Expenditures and Changes in Fund Balances For the Year Ended June 30, 2006

D	General
Revenues Intergovernmental support Decatur Township Hamilton Township	\$ 128,496 80,064 208,560
Other	6,629
Total revenues	215,189
Expenditures Health and welfare - fire protection Capital outlay Total expenditures	104,116 20,338 124,454
Net change in fund balance	90,735
Fund balance - beginning of year	262,482
Fund balance - end of year	\$ 353,217

Governmental Funds

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities For the Year Ended June 30, 2006

Net change in fund balances - Total governmental funds	\$ 90,735
Total change in net assets reported for governmental activities in the statement of activities is different because:	
Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.	
Depreciation expense Capital outlay	 (49,327) 20,338
Change in net assets of governmental activities	\$ 61,746

Notes to Financial Statements June 30, 2006

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Decatur-Hamilton Joint Fire Department (the Department) conform to United States generally accepted accounting principles (hereinafter referred to as generally accepted accounting principles) as applicable to governments. The following is a summary of the more significant policies:

Reporting entity

In accordance with generally accepted accounting principles and Governmental Accounting Standards Board (GASB) Statement No. 14, *The Financial Reporting Entity*, these financial statements present the Department. The criteria established by the GASB for determining the reporting entity includes oversight responsibility, fiscal dependency, and whether the financial statements would be misleading if data were not included. The Department has determined that no other outside agency meets the above criteria and, therefore, no other agency has been included as a blended or discretely-presented component unit in the Department's financial statements. Also, the Department is not a component unit of any other entity.

Government-wide and fund financial statements

The government-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all activities of the Department. Currently, all activities of the Department are classified as governmental activities, primarily supported by intergovernmental revenues.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from

goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Intergovernmental support and other items not properly included among program revenues are reported instead as *general revenue*.

Financial statements are provided for the sole governmental fund as separate columns in the basic financial statements.

Measurement focus, basis of accounting, and financial statement presentation

The government-wide financial statements are reported using the economic resources, measurement focus, and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Intergovernmental revenues are recognized in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The governmental fund financial statements are reported using the current financial resources, measurement focus, and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available if they are collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government generally considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, expenditures relating to compensated absences, and claims and judgments are recorded only when payment is due.



Notes to Financial Statements June 30, 2006

State grants, charges for services, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable only when cash is received by the government.

The Department reports a single major governmental fund, the General Fund, which accounts for all financial resources of the Department.

Amounts reported as *program revenues* include 1) charges to customers or applicants for goods, services, or privileges provided, and 2) operating grants and contributions. Internally dedicated resources are reported as *general revenue* rather than as program revenue. Likewise, general revenue includes all intergovernmental support.

Assets, liabilities, and net assets or equity

Bank Deposits – cash consists of demand deposits and savings accounts.

Prepaid Items – certain payments to vendors reflect costs applicable to future fiscal years and are recorded as prepaid items in both government-wide and fund financial statements.

Capital Assets – capital assets, which consist of vehicles, emergency response equipment and building, are reported in the government-wide financial statements. Capital assets are defined by the Department as assets with an initial individual cost of more than \$500 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

Capital assets are depreciated using the straight-line method over the following useful lives:

Building and improvements	40 years
Vehicles	15 to 20 years
Equipment	5 to 15 years

Fund Equity – In the fund financial statements, the Operating Fund reports reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

NOTE 2 - STEWARDSHIP, COMPLIANCE, ACCOUNTABILITY

Budgetary information

An annual budget is adopted on a basis consistent with accounting principles generally accepted in the United States of America for the Operating Fund. The budget document presents information by function and line items. The legal level of budgetary control adopted by the governing body is the line item level. Amounts encumbered for purchase orders, contracts, etc. are not tracked during the year. Budget appropriations are considered to be spent once the goods are delivered or the services rendered.



Notes to Financial Statements June 30, 2006

NOTE 3 - DEPOSITS AND INVESTMENTS

At yearend the Department's deposits and investments were reported in the basic financial statements in the following categories:

Cash and Cash Equivalents

Governmental activities

\$ 348,793

The breakdown between deposits and investments is as follows:

Bank deposits (checking and savings accounts, certificates of deposit)

\$ 348,793

Interest rate risk — The government does not have a formal investment policy to manage its exposure to fair value losses from changes in interest rates.

Credit risk – State statutes and the government's investment policy authorize the government to make deposits and invest in the accounts of federally insured banks, credit unions, and savings and loan associations which have an office in Michigan. The Department is allowed to invest in bonds, securities and other obligations of the United States, or any agency or instrumentality of the United States. United States government or federal agency obligations; repurchase agreements; bankers acceptance of United States Banks; commercial paper rated within the two highest classifications which mature not more than 270 days after the date of purchase; obligations of the State of Michigan or any of its political subdivisions, which are rated as investment grade; and mutual funds composed of investment vehicles that are legal for direct investment by local units of government in Michigan.

Concentration of credit risk - The Department has no policy that

would limit the amount that may be issued in any one issuer.

Custodial risk – deposits – In the case of deposits, this is the risk that in the event of bank failure, the Department's deposits may not be returned to it. The Department does not have a policy for custodial credit risk. As of yearend, \$256,346 of the Department's bank balances of \$356,346 was exposed to custodial credit risk because it was uninsured and uncollateralized.

NOTE 4 - CAPITAL ASSETS

Capital assets activity of the primary government for the current year was as follows:

	Beginning			Ending
	<u>Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Balance</u>
Capital assets being depreciate	ed:			
Building	\$ 150,475	\$ -	\$ -	\$ 150,475
Vehicles	626,930	-	-	626,930
Equipment	158,434	20,338		178,772
Total capital assets being				
depreciated	935,839	20,338		956,177
Less accumulated depreciation for:				
Building	68,317	3,761	-	72,078
Vehicles	246,820	32,351	-	279,171
Equipment	87,623	13,215		100,838
Total accumulated				
depreciation	402,760	49,327		452,087
Capital assets being				
depreciated, net	533,079	(28,989)	-	504,090
Capital assets not being				
depreciated - land	16,000			16,000
Net capital assets	\$ 549,079	\$ (28,989)	\$ -	\$ 520,090



Decatur-Hamilton Joint Fire Department Notes to Financial Statements June 30, 2006

NOTE 5 - RISK MANAGEMENT

The Department is exposed to various risks of loss due to general liability, property and casualty, and workers' compensation potential claims. The risks of loss arising from general liability up to \$1,000,000 aggregate, building contents and property damage, and workers' compensation coverage are managed through purchased commercial insurance. Settled claims relating to the commercial insurance have not exceeded the amount of insurance coverage in any of the past three years.



Required Supplemental Information Budgetary Comparison Schedule General Fund

For the Year Ended June 30, 2006

Revenues	Budgeted Amounts Original Final		Actual	Actual Over (Under) Final Budget	
Intergovernmental support Decatur Township	\$ 100,000	\$ 100,000	\$ 128,496	\$ 28,496	
Hamilton Township	70,000	70,000	80,064	10,064	
Total intergovernmental support	170,000	170,000	208,560	38,560	
Interest income	1,500	1,500	4,454	2,954	
Other revenue	5,000	5,000	2,175	(2,825)	
Total revenues	176,500	176,500	215,189	38,689	
Expenditures Health and welfare - fire protection Repairs and maintenance					
Vehicle	16,500	16,500	12,407	(4,093)	
Building	10,000	10,000	5,994	(4,006)	
Equipment	4,500	4,500	4,164	(336)	
Communications	3,300	3,300	2,567	(733)	
Small equipment purchases	68,850	68,850	18,458	(50,392)	
Insurance	20,000	20,000	20,623	623	
Supplies	11,000	11,000	7,597	(3,403)	
Contract services	6,000	6,000	6,000	-	
Utilities	5,000	5,000	5,755	755	
Salaries	6,150	6,150	12,200	6,050	
Transportation	3,500	3,500	968	(2,532)	
Fuel	3,000	3,000	2,535	(465)	
Audit	3,000	3,000	2,850	(150)	
Telephone	2,500	2,500	1,998	(502)	
Professional fees	1,500	1,500		(1,500)	
Total fire protection	164,800	164,800	104,116	(60,684)	

Required Supplemental Information Budgetary Comparison Schedule General Fund

For the Year Ended June 30, 2006

	Budgeted Amounts			Actual Over (Under)
	Original	Final	Actual	Final Budget
Capital outlay	\$ 10,000	9 10,000	\$ 20,338	\$ 10,338
Total expenditures	174,80	174,800	124,454	(50,346)
Change in fund balance	1,70	1,700	90,735	89,035
Fund balance - beginning of year	262,48	262,482	262,482	
Fund balance - end of year	\$ 264,182	2 \$ 264,182	\$ 353,217	\$ 89,035

